

ADMINISTRATIVE - INTERNAL USE ONLY

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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 10 OCTOBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

Yer a. Furniture Standards: The Interior Design Consultant and representatives from Procurement Division, OL, and the New Building Project Office, OL, met with Arnold Brogan, Director of Engineering, National Furniture Center, General Services Administration (GSA) in Arlington, Virginia, on 5 October 1984. Mr. Brogan briefed the group on GSA's proposed mandatory furniture schedule selection. Two sample stations were viewed, and copies of Commercial Item Descriptions were presented. The Commercial Item Descriptions cover freestanding, closed-panel workstations, open-base table desks, mobile pedestals, dual-surface machine stands, ergonomic chairs, and EDP storage cabinets. Because GSA would be buying in quantity, anticipated cost per workstation is \$1,200, including screens and a chair. The program also includes options for a design services contract and/or a management contract with a moving firm to receive, store in a warehouse, deliver, and assemble the items.

Yer The package is very attractive and flexible. The provision of ergonomic chairs is a welcome addition. GSA will soon be officially sending these Commercial Item Descriptions to all government agencies for comments. The Interior Design Consultant hopes that the package will be forwarded to the Headquarters Operations, Maintenance and Engineering Division, OL, so that specific Agency requirements can be noted for a slight expansion of item sizes and construction features.

Up b. Hydraulic Barricades at Entrance to DCI Garage: Over the past weekend, concrete was poured in the roadway at the entrance to the DCI Garage at Headquarters Building as part of the installation of hydraulic barricades at that location. Electrical work and installation of steel posts still remain to be done. *✓*

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c. Transportation: On 4 October 1984 limousine service was provided to the East Asia Division and is again being provided from 9 through 12 October as well.

On 8 October 1984 two mini vans provided transportation to Airlie House for the East Asia Division and will be used for the return trip on 12 October 1984.

d. Classified Waste Disposal: The incinerator has been shut down due to blasting at the construction site for the new building on the Headquarters Compound. Classified burn material on hand is estimated to total 3,000 pounds.

Due to a backup of water in the extractor room, the Somat unit was down for 7 hours on Thursday, 4 October 1984.

e. Opening of West A Parking Lot: Effective 9 October 1984, West A Parking Lot was opened to handle the overflow from West Parking Lot, part of which has been barricaded by the contractor for the new building. An Employee Bulletin with map showing the suggested traffic patterns to and from the new lot has been distributed.

f. Renovations to Room 7B24, Headquarters Building: The Carpenter Shop completed their portion of renovations to Room 7B24 for the Office of Legislative Liaison, and personnel will move in on 11 October 1984.

g. Northside Utility Lines: GSA notified Engineering & Construction Branch (E&CB), HOME/OL, that the existing Southside chilled water lines would not be secured until at least 12 October 1984. This delay is a result of the very slow progress of the GSA operating engineers in installing air vents, pressure gauges, and thermometer wells on the new Northside lines in the Powerplant. The earliest the Headquarters Compound will be served solely by the new Northside chilled water lines is Friday, 12 October 1984. These delays by GSA may shorten the 30-day trial period anticipated for the new Northside lines prior to removal of the existing Southside lines because of construction of the new building.

h. P&P Laserite, Gym HVAC, and ODP Renovations:

The construction contract for the installation of the laserite printer in the Printing and Photography Building was completed on schedule except for the installation of the two input breakers which will be coordinated with Printing and Photography Division to prevent downtime on the equipment.

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The computer interfacing between Room GC03 and GE04, Headquarters Building, is progressing ahead of schedule. The contractor plans to complete the conduit installation on the DCI garage driveway by 12 October 1984.

The work within the running track area should be completed by 12 October 1984, as scheduled.

i. Wang Work Orders: Electric Service Company is continuing installation of the electrical service for Wang equipment. In order to avoid noise interference with the operation on the seventh floor area, all floor drilling within the sixth and seventh floors has been scheduled for after 1900 hours.

j. Replacement of Fan Motors in Mechanical Room: A Scope of Work is being prepared to task Dicon with the study and design to replace the motors on the fans in the Headquarters Mechanical Room. The purpose of this work is to increase the amount of air circulating throughout the Headquarters Building as part of the process to improve the overall environment in the building.

k. Main Water Line Breakage: While excavating on the south side of Headquarters Building, Hyman Construction Company workers broke the main water line supplying domestic water to the south side of the building. The accident occurred around 1000 hours on Saturday, 6 October 1984. All the repair work was completed and the line was back in service by 1830 hours.

In order to protect the distribution system inside the building, the cutoff valves inside the building were closed. Later in the day, GSA operators restored the service to the building, preventing any damage to the system.

No other system in the building was affected by the domestic water outage.

l. SE Renovations: Except for a small amount of electrical work, the project has come to a standstill. Major work cannot proceed until 1 November 1984 when the next group of occupants are scheduled to move.

m. Pedestrian Tunnel Repair: An onsite preconstruction meeting was held on 3 October 1984. Dewberry & Davis awarded the construction contract in the amount of \$92,700.00 to Struct-con Corporation on 5 October 1984. At the request and direction of the contractor, P&PD took color photographs of existing conditions on 9 October 1984. The contractor is scheduled to begin work on 11 October 1984, and the completion date is 21 November 1984.

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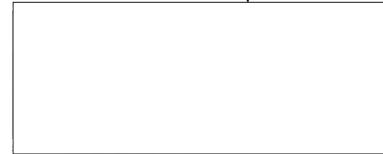
W n. Penthouse Roof Repair: The contractor continues his work on the north side of the seventh floor terrace roofs. P&PD will begin taking photographs of the progress of the work, as directed by the GSA Roofing Inspector, the week of 9 October 1984.

o. Room 1H39 Renovations: Due to security restraints, progress is slow on Phase I of renovations to Room 1H39. The new security wall and ductwork modifications are underway. Electrical power modifications are scheduled for later this week.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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Acting Chief
Headquarters Operations, Maintenance
and Engineering Division, OL

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